VACANCY ANNOUNCEMENT

Posting #: 107-21

Posting Period: From 11/15/2021 **To** 12/26/2021

Title: Software Development Specialist 2

Salary: (P-25) $65,565.90 - $93,195.36

Number of Vacancies: 1

Workweek: 35 hours

Program: Information Technology (IT)

Work Location: 131 Eggert Crossing Road, Lawrenceville, NJ 08648

Scope of Eligibility: Applications will be accepted from all interested applicants who meet the requirements listed below. Selection will be made from among the best qualified. Previous applicants to Posting# 99-21, do not need to reapply.

Job Description: Under the supervision of a supervisory official in the New Jersey Department of Military and Veterans Affairs - Information Services Division, performs analysis, consulting, design, programming, maintenance, and support work on software applications. Develop, implement and maintain software applications supporting the department's mission. May assist in performing system studies for the development of new systems or the modification of existing systems, and in organizing and preparing application system documentation and application user review. Prepare documentation, and coordinate meetings applying excellent communication skills to efficiently and effectively resolve client's issues when communicating with customers and vendors. May be required to develop web applications, websites or mobile device applications as required to support business needs. Develop, test, install, maintain, upgrade and critical support databases and applications both on premise or cloud hosted. Coordinates technical solutions with internal staff, external staff and other agencies. Maintains centralized, decentralized and remote applications, supports MS Office 365 applications, mainframe applications and legacy applications, assisting in the conversion process to newer versions. Maintains network security and insures data confidentiality, integrity and availability. Maintains accurate and up-to-date documentation for custom applications and published software applications such as: Kronos, MS Office 365, Business Objects, Asset Cloud, AssetWin, Windows Server 2012/2016, Windows 10, Microsoft SQL Server, Oracle SQL, Javascript, etc. Apply practical knowledge and experience with FTP, networking, remote desktop, application configuration, security policies and standards to effectively maintain applications. Knowledge and experience with SQL databases, SQL reporting, Power Shell, Visual Studio 2016/2017, Visual C#/Visual Basic programming, HTML, JavaScript and CSS3, SharePoint 2016, Power BI, business intelligence, analytics, Microsoft Dynamics 365, Microsoft Azure, and other application hosting environments and development tools. Maintain software application systems, conduct beta testing of updates in test environment prior to installing in the production environment; ensure backups are conducted and validated. Train end users to securely, safely, effectively and efficiently use information technology systems and applications available to the department in the accomplishment of their mission sets. Experience with Health Information Systems is beneficial, but not required. Perform other duties as assigned by Division Director/Chief Information Officer or Deputy Director.

Civil Service Commission Requirements

Education: Graduation from an accredited college or university with a Bachelor's degree.

Experience: Two (2) years of programming, systems analysis, or computer analysis experience.
Note: Applicants who do not possess the required education may substitute additional experience as indicated above on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience. A Master's degree in an information technology field may be substituted for one (1) year of the required experience.

License: Appointee will be required to possess a driver's license valid in the State of New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

Residency: Pursuant to the "New Jersey First Act" N.J.S.A. 52:14-7 (L. 2011, Chapter 70), newly hired public employees are required to reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one (1) year after you begin employment to relocate your residence to New Jersey.

<u>HOW TO APPLY</u>:

SUBMIT APPLICATION FOR EMPLOYMENT, COVER LETTER, RESUME, AND E-MAIL ADDRESS BY 4:00PM ON THE CLOSING DATE TO:

> Mail: ATTN: HRD-PMRS, PO Box 340, Trenton, NJ 08625-0340
> E-Mail: <u>CareersCentral@dmava.nj.gov</u>
> Fax Number: (609)530-7192
> Forms may be obtained from our web site at:
> <u>https://www.nj.gov/military/personnel/forms/employment-application.pdf,</u> the Human Resources
> Division, or call (609) 530-7038.

New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.